



**SCOIL ÍOSAGÁIN, COOLGREANY,
GOREY, CO. WEXFORD.**

**THE CONSTITUTION
OF
THE PARENT
ASSOCIATION**

The Purpose of the Parent Association

The purpose of the parent association is to provide a structure through which the parents/guardians of children attending Scoil Íosagáin, Coolgreany can work together for the best possible education for their children. The parent association will work with the Principal, staff and board of management to build effective partnership of home and school.

The Aim of the Parent Association

The aim of the parent association is to enable parents to play their part in ensuring the best possible education for their children, through the association's programme of activities. The parent association will promote the interests of the students in co-operation with the board, principal, teachers and students, in accordance with the provisions of the Education Act, 1998.

The Work of the Parent Association

The parent association will undertake a programme of activities which will promote the involvement of parents and which will support pupils, parents and school staff. In planning its activities, the parent association will consult with the school principal.

The parent association may advise the principal and board on any matters relating to the school in accordance with the Education Act, 1998, 26 (2)(a)46.

The Membership of the Parent Association

All parents or guardians of children attending Scoil Íosagáin, Coolgreany will be deemed to be members of the parent association.

The Committee of the Parent Association

The members of the parent association will elect a number of members who will have responsibility for managing the activities of the parent association. This team will serve as the committee of the parent association.

The Work of the Committee of the Parent Association

The committee is the team that will manage the tasks of the association on behalf of the parent body (the members).

The committee will draw up a plan for the activities of the association, in consultation with parents and in accordance with their wishes.

The committee will be responsible for seeing that activities are run in an efficient and effective way.

The committee will consult with the school principal when planning the programme of activities for a particular year.

The committee will arrange with the principal and board a system for on-going communication.

At the annual general meeting (AGM) the committee will report to the parent body (the members) about its work.

Any funds collected by the parent association will be accounted for and lodged to the school account.

Membership of the Committee

The members of the committee will be elected each year at the AGM of the parent association.

The number of the committee will be a maximum of 15 with a minimum of 9.

Suggested: 1 representative from each class group.

Each member will be elected for one year. Members may go forward for election for a further year, providing they have a child in the school, with a maximum term being 2 years. At the end of 1 year half of the current committee will stand down to allow for new members, however half will remain for a second year for the purpose of continuity.

Parent representatives elected to the board of management are automatically members of the committee, but will not hold an officer post (except in exceptional circumstances).

Co-options and Subcommittees

The committee may co-opt people onto the committee to assist in their work.

Subcommittees can be set up for particular tasks.

The subcommittees may also co-opt people to assist in their work.

The subcommittees may not make decisions.

They are accountable to the main committee.

Meetings

The Parents' Association Committee aim to meet at least every 6 weeks. The Principal or Teacher Representative is invited to attend.

Finance

An agreement exists between the Parents' Association, School Principal and BOM that all monies raised through fundraising activities by the Parents Association are accounted for and lodged to the main school account.

These funds may be used whenever deemed necessary by the principal and BOM, in consultation with the Parents Association, for the day to day running of the school.

The Parents' Association are given a financial report from the Principal quarterly.

Fund raising for the School

Fund raising for the school by the parent association will be done with the prior agreement of the board. The parent association committee will agree with the board as to the specific school projects for which funds are to be raised by the parent association.

Membership of National Parents Council Primary

The parent association will affiliate to National Parents Council Primary annually.

Changing the Constitution

Changes to the constitution can be suggested in writing prior to the AGM.

Proposals/motions to change the constitution must be submitted in writing to the parent association committee. The parent association committee will then circulate these motions to all parents before the AGM. All parents of children in the school at the meeting are eligible to vote on the proposals.

Any changes to the Constitution will be made in consultation with the BOM